

# Northern Marianas College

**Final Approved** Copy of the Minutes of the Academic Council Meeting

**Memorandum:** For your information, attached is a copy of the final approved minutes of the Academic Council meeting of October 29, 1999.

Electronic copies to:

NMC Branch Administrator, Rota  
NMC Branch Administrator, Tinian  
Vice President, Jack Sablan  
Dean of Instruction, Dr. Barbara Moir  
Dean of Continuing Education, Ed Camacho  
Dean of Education, Roy Fua  
Director of Admissions and Records, Janice Tenorio  
Academic Advising Coordinator, Lisa Hacskaylo

Members of the Academic Council:

Dr. Jack Angello, Director, Apprenticeship Trades, Academic Council Chair  
Chas Algaier, Director, School of Education, Academic Council Vice-Chair  
Jim Holan, Acting Dean, Arts & Sciences; and Chair, English Department  
Debbie Raumakita, Director, Nursing Department  
Ed Zehr, Chair, SSFAH

Photocopies to:

NMC Archives  
Academic Council Archives  
Vince Riley (for Archives Loose Leaf Binder)

**First Draft Copy of the Minutes of the Academic Council Meeting**  
**on 29 October 1999**

DATE: Friday, 29 October 1999

TIME: 1:00 to 2:00 p.m.  
PLACE: V-108 Classroom

### **AGENDA**

1. Review and adoption of 10/29/99 agenda
2. Review and adoption of any previous meeting minutes
3. ICP approval for Basic Police (Rose Igitol)
4. Course Guides Update: Vince Riley and Chair
5. Graduation Policy Update
6. "C grade or better"/"UW" information input
7. Pacific Rim Program (brief information)
8. Old Business
9. New Business
10. Items for next Agenda
11. Adjournment

#### Attachments:

1. None

### **MINUTES**

Academic Council Chair Dr. Jack Angello called the meeting to order at 1:10 PM in the V-108 Drafting Classroom. Members present were Dr. Jack Angello (representing Continuing Education), Ed Zehr (representing Instruction), Jim Holan (representing Instruction), and Debbie Raumakita, representing Instruction). Chas Algaier (representing the School of Education) was absent, due to his being off-island. Vince Riley was present as recorder. Rose Igitol and Ed Camacho were present for the presentation on the ICP for Basic Police; Diana Greenough and Linwood Seaver were present for the presentation on the A.A.S. in Natural Resources Management. Christy Schweizer was present to assist in recording.

## **1. Review and adoption of agenda for today's meeting:**

**ACTION #1:** It was moved, seconded and unanimously approved to accept the Agenda, with several modifications:

- a. Item #2, the review and adoption of the previous meeting's minutes was deferred to the next meeting, as no minutes were available;
- b. ICP approval for Basic Police became Item #2;
- c. The presentation on the A.A.S. degree in Natural Resources Management was inserted as Item #3;
- d. The previous #4, "Course Guides Update," was deferred to the next meeting;
- e. A presentation by Ed Zehr updating the council on ID 110 was inserted as Item #4.

## **2. ICP approval for Basic Police:**

Rose Igitol and Ed Camacho presented the Individual Certificate Program to the Council for recommendation. A lively discussion ensued, during which several key points were made:

- a. The Certificate in Basic Police meets basic nationwide peace officer requirements;
- b. The hours of police training have been reduced, at the request of DPS, from 54 hours to 30, through elimination of several courses: PY 101, SO 101, ES 102, CJ 102, CJ 104, CJ 111, CJ 115, and CJ 298;
- c. The current cycle of cadets is following the new ICP, although it has not yet been approved;
- d. A Memorandum of Agreement was approved between DPS and NMC (although the Chair of SSFAH, which oversees these courses, was not involved in the Agreement);
- e. Approved Course Guides are available for all the courses now being taught;
- f. Textbooks used may need readability levels consistent with cadets' levels;
- g. Instructors teaching these courses have not been certified by the Chair of SSFAH;
- h. There is no concept paper on file showing approval by the Board of Regents;
- i. The relation between the Law Enforcement Academy and the College is not clearly delineated.
- j. A Continuing Education Certificate of Completion could be offered in lieu of an NMC academic Certificate of Completion.

**ACTION #2:** It was moved, seconded and unanimously approved that *pro forma*, the Basic Police Officer Individual Certificate Program, be transmitted to the Board of Regents for approval, before submission to the Academic Council.

### **3. A.A.S. in Natural Resources Management:**

Diana Greenough and Linwood Seaver of CREES presented the program to the Council. Although this program was presented to the Board of Regents in June 1998, the records of that meeting do not indicate that the BOR ever actually approved it. Such a program would provide technical training in Agriculture and related disciplines, providing a strong background in math, science, and computers. It would enable graduates to start up their own businesses, as well as serve in government agencies such as DEQ, CRM, L&NR, and F&W. The presenters said that all Agriculture classes would transfer; the question was then raised why this should be an A.A.S. degree if courses were transferable to a baccalaureate degree, since A.A.S. degrees are usually regarded as terminal—perhaps it could be offered as an A.S. degree.

**ACTION #4:** It was moved seconded, and unanimously approved that *pro forma*, the A.A.S. Degree Program in Natural Resource Management, be transmitted to the Board of Regents for approval, before submission to the Academic Council.

### **4. Graduation Policy Update**

The Chair read a memo from Dean George Pangelinan requesting that students needing to complete six credits or less in order to graduate be allowed to “walk” at graduation if they had the possibility of completing their degree/certificate coursework in the summer sessions immediately following. They would not receive their actual degrees or certificates, of course, until their work was actually completed. The Council agreed that this seemed to be a reasonable policy change (Cf. AC Minutes, 02/05/99, Item #6 & Action #10).

**ACTION #4:** It was moved, seconded, and unanimously approved to forward the agreement of the Academic Council with the revisions in the graduation policy to Dean Pangelinan.

### **5. “C” grade or better/”UW” information input**

Of the 100 or so surveys sent out by the Chair, there were 20 who responded. These unanimously agree that a grade of “C” or better should be required in all core courses.

**ACTION #6:** It was moved seconded, and unanimously approved to recommend to the Board of Regents through Dean Pangelinan that a grade of “C” or better should be required in all core courses.

Discussion of the “UW” grade was deferred to the next meeting. It seems that the “UW” is a symbol, not a grade. In one part of the NMC catalogue, however, it implies that it is added to the G.P.A. of a student as an “F.”

**6. “Pacific Rim” Program:**

Dr. Angello made a brief presentation on the program set up between Pacific Rim Academy and NMC to offer training in movie postproduction work in both audio and video.

**7. Old Business:**

There was no old business to discuss.

**8. New Business:**

There was no new business to discuss.

Adjournment: 2:35 PM